



DORCHESTER RINGETTE ASSOCIATION

Officials Policy

Purpose

1. The purpose of this Policy is to govern Dorchester Ringette Association officials and potential officials and to provide training, information and certification in the Ontario Ringette Association (ORA), as developed through Ringette Canada's National Officials Certification Program (NOCP).

Application of this Policy

2. This Policy applies to all Dorchester Ringette Association officials and potential officials.

Responsibilities

3. The implementation of this Policy and the NOCP is the responsibility of the Referee in Chief Executive.

National Officials Certification Program (NOCP)

4. The N.O.C.P. structure consists of four LEVELS (1, 2, 3 and 4, administered with the Province) and three CATEGORIES (A, B and C). The combination of Level and Category defines an official's certification RANK (e.g. 3A).

Officiating Level Function

- 1 "C" Level play
- 2 "B" and "C" Level play
- 3 "A", "B" and "C" Level play
- 4 "AA", "A", "B" and "C" Level play

Officiating Category Function

- C U14 and younger age groups at that level of play.
- B U16 and younger age groups at that level of play.
- A ALL age groups at that level of play.

A Certification Rank does not restrict an official from officiating games at a higher level or category and is a function of the evaluation process.



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Registration

5. In order to register with the O.R.A. Officials Certification Program, all officials must provide the following for registration to be complete:
 - a) Complete the On-Ice Officials Registration Form and submit the form along with the required fee to the Dorchester Ringette Association Registrar before participating on-ice or SEPTEMBER 15th – whichever occurs first.
 - b) Submit a valid Vulnerable Sector Check to the Dorchester Ringette Association Registrar on or before JANUARY 8th of that season (applicable to all officials 18 years of age or older).
6. Upon registration, the referee becomes a participant in the O.R.A. Thus, any official knowingly refereeing non-registered teams will be suspended, upon review by the Dorchester Ringette Association Referee in Chief and the O.R.A Officiating Committee.
7. Any official not affiliated with O.R.A. Officiating Program through payment of associated fees and dues by NOVEMBER 15th of each year shall have all privileges suspended. Officials shall be reinstated upon receipt of the annual enrollment fee. The Dorchester Ringette Association shall look after these fees each season.
8. If an official does not attend the appropriate clinic in a rule change year, they are ineligible to officiate after DECEMBER 15th and must attend either a Refresher Clinic or a Level 1 Clinic before being reinstated.
9. An official not registered with O.R.A. and not certified according to N.O.C.P. requirements may not officiate any game played between registered teams. The Dorchester Ringette Association of the teams supplying the nonregistered/non-certified official(s) will be fined \$50.00 per game.
10. Expiry Date: SEPTEMBER 14th of the following season.
11. New officials must also attend a Level 1 Clinic and pass out quiz (50% or higher) plus meet skating assessment requirements.

Renewal

12. Registration in accordance with Registration section stated above.
13. Attendance at a refresher 1 clinic (for level 1 and 2 Officials) or refresher 2 clinic (for level 3 and 4 Officials) in rule change season.



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N.O.C.P. Clinic Information

14. There are four (4) types of Officiating certification clinics that have been developed by Ringette Canada: 1, 2/3, 4 and Refresher

Briefly stated, the clinic type and target official for each is as follows:

Clinic	Official
Level 1	For the NEW OFFICIAL
Level 2/3	For the fully certified Level 1 official wishing to upgrade to level 2 or 3.
Level 4	For the fully certified Level 3 official wishing to upgrade to level 4.
Refresher 1	For Level 1 and 2 officials wishing to re-certify in rule change years.
Refresher 2	For Level 3 and 4 officials wishing to re-certify in rule change years.

Clinic Details and Guidelines

15. It is only through attendance at clinics that officials learn interpretations of rules and mechanics necessary to officiate the game to the best of their ability. Every attempt will be made by the Dorchester Ringette Association, Referee in Chief and individual official to ensure attendance at the appropriate (and required) clinics.

16. Clinics will be arranged through the Regional Officiating Co-ordinator. The clinics will be offered primarily during the months of October and November.

Clinic	Cost Per Person	Host to Provide
Level 1	\$100.00	one (1) hour of ice, full day classroom, pylons, LCD projector, extension cord, screen, rings, registration table, two (2) stop watches. **Cost based on minimum of seventeen (17) participants
Level 2/3	\$75.00	Full day classroom, no ice, remainder same as for Level 1. **Cost based on minimum of eleven (11) participants
Level 4	\$75.00	Full day classroom, ice optional, remainder same as for Level 1. **Cost based on minimum of nine (9) participants
Refresher	\$50.00	five (5) hours classroom, remainder same as for
Refresher 2	\$50.00	Level 1 clinic, NO ICE required



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Code of Conduct for On-Ice Officials

Description

17. The following are minimum requirements for all on-ice officials. Anyone who feels that they cannot fulfill all of the requirements below must notify the Dorchester Ringette Association referee in Chief immediately, as he/she will be replaced by another official.

- a) Provide 100% effort in all assigned games; regardless of division, team coach, etc.
- b) Exhibit professional conduct and decorum at all times, including but not limited to: arena, hotel restaurants and public places.
- c) Be in assigned hotel room, alone or with assigned roommate, not less than eight (8) hours before your first assignment of each day.
- d) Vacate any room belonging to an official who must conform to above requirement.
- e) Drinking of alcoholic beverages will only be allowed after an official's last scheduled assignment, and will not be allowed during the eight (8) hour period immediately preceding any game assignment.
- f) Declare any conflicts with teams, players, or coaches.
- g) Understand Officiating Development's concerns with fraternizing with Provincial Event participants. Use extreme care and judgment when dealing with these situations. Discretion is required.
- h) Conform to dress code.
- i) Be supportive of all officials, do not discuss other officials when you may be overheard by parents, coaches, players, etc.
- j) Inform supervisors of all problems or concerns.
- k) Be familiar with all applicable rules.
- l) Attend all required meetings.
- m) Arrive one half-hour before start or adjusted start time of each assignment, and confirm arrival with Referee in Chief and/or Arena Supervisor
- n) Changing of game, or room assignments, must be approved by an officiating supervisor.
- o) Assist minor officials if necessary.

Procedure for Handling Complaints Against Officials

18. All complaints must be submitted in writing to the Dorchester Ringette Association Referee-in-Chief and/or Regional Officiating Coordinator under whose jurisdiction the incident occurred.

19. Complaints must be received within fourteen (14) days of the incident in question.

20. The official involved in the incident in question will be informed of the complaint in a timely manner.

21. Complaints against level one (1) or two (2) officials are to be addressed by the Dorchester Ringette Association Referee in Chief in a timely manner.



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22. Complaints against level three (3) and four (4) officials are to be forwarded by the Regional Officiating Coordinator within five (5) days of receipt to the Dorchester Ringette Association Referee in Chief.
23. The Dorchester Ringette Association Referee in Chief will circulate the complaint to the Dorchester Ringette Association President within five (5) days.
24. The Dorchester Ringette Association President and Referee in Chief will determine if there is the need for the complaint to be reviewed by the entire Dorchester Ringette Association Executive. If needed, the complaint will be reviewed by the entire Executive committee and come to a consensus regarding appropriate action within five (5) days.
25. The Dorchester Ringette Association Referee in Chief will contact the parties involved.

This Policy is subject to review at least once every three years
Date of last review: May 2016